



Job Vacancies

Background

The Ghana Wildlife Society (GWS) is a non-governmental, non-political and non-profit making conservation organization headquartered in Accra. Our mission is to conserve wildlife in all its forms for improved quality of life for all people. We belong to BirdLife International, the world's largest nature conservation partnership of 120 autonomous NGOs around the world. Our work is firmly rooted in partnerships, and rely on science that inspires positive conservation action in collaboration with communities, civil society groups, businesses, universities and government. To support corporate organizations to reduce their ecological footprints, we work in partnership with private sector players and public institutions to fashion out business models that safeguard biodiversity. Our current corporate engagement spans mining, oil and gas, forestry, agriculture, infrastructure development and renewable energy sectors. We rely on scientific evidence through research projects to engage decision makers and influence national policy. We raise environmental awareness and work with the youth through the Wildlife Clubs of Ghana (WCG) - a junior wing of the Society.

We recently received funding from the European Union through the project, 'Savannah Integrated Biodiversity Conservation Initiative (SIBCI)' to support the implementation of Sustainable Management of the Mole National Park and peripheral areas, implemented under the auspices of the European Union's PAPBio Programme which aims at sound management of large landscapes of high biodiversity value. SIBCI has emerged as a priority in the context of rapid demographic growth, poverty, weak governance of natural resources and increasingly frequent climate change, which are leading to the impoverishment of natural capital in Northern Ghana, including ecosystem services on which the Ghanaian population largely depend. SIBCI engenders harmony between green economic activities towards improvement of livelihoods of selected communities surrounding the Mole National Park, and conservation of biodiversity within and around the Park. SIBCI is further supporting sustainable management of protected areas within the PoCoMo complex [Po, Nazinga and Sisili (PoNaSi) / Comoé / Mole] comprising different savannah ecotypes, and the corridors joining them. The SIBCI Project contributes to fostering sectoral and trans-frontier cooperation with neighbouring-protected areas (Comoé National Park in Côte d'Ivoire and the Nazinga Ranch in Burkina Faso) and contributes to ensuring sustainable financing mechanism for the management of the Mole National Park.

1. Project Coordinator

The Project Coordinator will support the Project Manager to deliver GWS-specific work packages. The candidate must have strong field experience and skills in relevant aspects of conservation and sustainable land-use management and/ or sustainable agriculture, and have a strong proven record of coordinating conservation projects, with requisite operational, project, grant and financial management skills.

JOB DESCRIPTION

Job Title: Project Coordinator, SIBCI

Reporting to: Project Manager

Duty Post: Damongo

Key Relationships: The post-holder is expected to adopt a collaborative approach and will work closely with GWS colleagues in Damongo and Accra, Wildlife Division staff, national partners and other stakeholders on all aspects of his/her role. Key external relationships include Wildlife Division of the Forestry Commission, National Development Planning Commission, Regional Coordinating Council, District Assemblies District Assemblies (West Gonja/Gonja, North/Mamprusi-Muaduri/Sawla-Tuna-Kalba and Wa East), Environmental Protection Agency, Ministry of Agriculture, NGOs and BirdLife Partners in Burkina Faso and Cote d'Ivoire.

Responsible for: Coordination of all work packages under the GWS component of the project.

General responsibilities:

- Manage the effective implementation of the SIBCI Project, coordinating and supporting the inputs from consultants, field and Partner staff.
- Represent the SIBCI project in the Northern/Savannah and other regions, and manage the project team based in Damongo/Accra as directed by the Project Manager.

Project Management

Project Team Management:

- Provide line management to project staff under the Ghana Wildlife Society component of the Project.
- Encourage a culture of excellent communication and collaboration among project team members.

Project Planning & Implementation:

- Coordinate and lead participatory development of quarterly and annual workplans.
- Work closely with Support Consultants to deliver specialized services within the project through development of TORs and review of reports.
- Work hand in hand with the M&E Specialist to manage and develop processes for the effective monitoring and evaluation of the project, ensuring timely adaptation as required to meet project objectives and timelines, and support the dissemination of lessons learnt.
- Ensure that excellent communication is maintained with the project team, and GWS Secretariat.
- Prepare project narrative and financial reports for the GWS Component, with support from Project Accountant and ensure timely and accurate technical, operational and donor and institutional reporting.

Personal skills:

- Project management skills with proven experience in implementation of large-scale conservation/sustainable agriculture projects.
- Excellent leadership and people management skills, with ability to motivate and manage individuals to achieve excellence.
- Proven grant financial and budget management skills.
- Strong technical skills relating to conservation/sustainable agriculture in conservation landscapes
- Proven ability to collaborate effectively with partner organisations, including governments, NGOs, community groups and businesses.
- Strong verbal communication and diplomacy skills, with ability to present, negotiate and persuade at all levels with confidence and credibility, including supporting community engagement and relations with technical experts and government.
- Strong written communication skills, including report and proposal writing.

Qualifications/Experience:

- A Masters' degree or equivalent qualification in a conservation/natural resource management or relevant social/biological science field.
- Relevant experience of coordinating conservation projects (at least €100K).
- A strong technical background and understanding of a range of conservation issues, particularly including protected area management, sustainable agriculture in conservation landscapes and conservation financing.
- Experience working with partners, government institutions and communities.

How to apply

Interested candidates should visit www.ghanawildlifesociety.org to download the full information packs for the various positions. **The closing date for applications is Wednesday 22nd January 2020 (12:00 midnight Ghana time).** Regrettably, due to limited resources and the high number of applications we receive, we are only able to contact shortlisted candidates. If you do not hear from us within a week of the closing date, please assume that you were not successful.

To apply:

- A covering letter explaining why you are applying for the position and relating to your experience and skills to the roles indicated in the application pack (include your salary expectations) in your cover letter.
- Full CV and contact details for two referees

Email your application to sibci@ghanawildlifesociety.org or deliver by hand to GWS addressing it to The Executive Director, Ghana Wildlife Society, P. O. Box 13252, Accra.