



Job Vacancies

Background

The Ghana Wildlife Society (GWS) is a non-governmental, non-political and non-profit making conservation organization headquartered in Accra. Our mission is to conserve wildlife in all its forms for improved quality of life for all people. We belong to BirdLife International, the world's largest nature conservation partnership of 120 autonomous NGOs around the world. Our work is firmly rooted in partnerships, and rely on science that inspires positive conservation action in collaboration with communities, civil society groups, businesses, universities and government. To support corporate organizations to reduce their ecological footprints, we work in partnership with private sector players and public institutions to fashion out business models that safeguard biodiversity. Our current corporate engagement spans mining, oil and gas, forestry, agriculture, infrastructure development and renewable energy sectors. We rely on scientific evidence through research projects to engage decision makers and influence national policy. We raise environmental awareness and work with the youth through the Wildlife Clubs of Ghana (WCG) - a junior wing of the Society.

We recently received funding from the European Union through the project, 'Savannah Integrated Biodiversity Conservation Initiative (SIBCI)' to support the implementation of Sustainable Management of the Mole National Park and peripheral areas, implemented under the auspices of the European Union's PAPBio Programme which aims at sound management of large landscapes of high biodiversity value. SIBCI has emerged as a priority in the context of rapid demographic growth, poverty, weak governance of natural resources and increasingly frequent climate change, which are leading to the impoverishment of natural capital in Northern Ghana, including ecosystem services on which the Ghanaian population largely depend. SIBCI engenders harmony between green economic activities towards improvement of livelihoods of selected communities surrounding the Mole National Park, and conservation of biodiversity within and around the Park. SIBCI is further supporting sustainable management of protected areas within the PoCoMo complex [Po, Nazinga and Sisili (PoNaSi) / Comoé / Mole] comprising different savannah ecotypes, and the corridors joining them. The SIBCI Project contributes to fostering sectoral and trans-frontier cooperation with neighbouring-protected areas (Comoé National Park in Côte d'Ivoire and the Nazinga Ranch in Burkina Faso) and contributes to ensuring sustainable financing mechanism for the management of the Mole National Park.

1. Project Driver

The Driver will ensure that SIBCI Vehicle(s) are operated safely and in accordance with GWS Policies and Procedures as well as Ghanaian law and to drive GWS staff as and when required.

Job Title: Project Driver
Reporting to: Transport Officer
Duty Post: Damongo

Key Relationships: Transport Officer, Project Manager, Project Coordinator, M&E Specialist, Consultants, Executive Director, Accounts Officer, Executive Director, Communication Specialist.

Responsible for: Safe operation and maintenance of the designated GWS Vehicle(s).

- Provide driving services for SIBCI staff as instructed by the Project Manager
- Perform routine basic maintenance checks regularly (e.g. oil, coolant, water, tyre pressure, battery acid level).
- Maintain a daily log of all trips, mileage and fuel consumption for monthly checking by line manager
- Complete information required for monthly vehicle reports to be submitted to line manager.
- Ensuring that all major incidents are reported to the Project Manager immediately.
- Ensuring that vehicles are taken to the garage in good time when faults emerge.
- Ensure that vehicles are clean at all times.
- Perform any other duties as instructed by line manager.

Personal skills:

- Good verbal and written communication skills.
- Excellent writing skills with the ability to tailor information for diverse audiences.
- Attention to detail.
- High level of emotional intelligence.

Qualifications/Experience:

- West African Senior School Certificate or any analogous qualification.
- Possession of a valid driver's licence C or higher.
- A minimum of 5 years of proven record of driving in a similar organization.

How to apply

Interested candidates should visit www.ghanawildlifesociety.org to download the full information packs for the various positions. **The closing date for applications is Wednesday 22nd January 2020 (12:00 midnight Ghana time)**. Regrettably, due to limited resources and the high number of applications we receive, we are only able to contact shortlisted candidates. If you do not hear from us within a week of the closing date, please assume that you were not successful.

To apply:

- A covering letter explaining why you are applying for the position and relating to your experience and skills to the roles indicated in the application pack (include your salary expectations) in your cover letter.
- Full CV and contact details for two referees

Email your application to sibci@ghanawildlifesociety.org or deliver by hand to GWS addressing it to The Executive Director, Ghana Wildlife Society, P. O. Box 13252, Accra.